



FORWARD PLAN

24 August 2020 - 27 December 2020

Produced By:

**Democratic Services
City of York Council
West Offices
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, email Democratic.Services@york.gov.uk

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

Description: Purpose of Report: To propose the service of an article 4(1) direction in the Heslington conservation area in response to local requests and produce a strategy for implementing article 4 directions in the city's conservation areas.

The Executive will be asked to consider and authorise the service of an article 4(1) direction in the Heslington conservation area and production of a strategy for implementing article 4 directions in the city's conservation areas.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

Wards Affected: All Wards

Report Writer: Edward Freedman **Deadline for Report:** 09/07/20

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Edward Freedman, Conservation Officer

edward.freedman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: The service of an article 4 direction requires statutory consultation involving advertisement and consultation with affected parties including residents and the parish council. The production of a strategy would not be subject to statutory consultation as it is considered to be an internal document used to prioritise resources, but it is proposed that informal consultation be carried out with relevant bodies during production of the document.

Heslington: consultation with affected owners, the Secretary of State, Historic England and the Parish Council in accordance with DoE Circular 9/95 and CoYC Statement of Community

Involvement

Consultees:

Background Documents: Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

Description: Purpose of Report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

Members are asked to approve the Proposed Modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Huntington Neighbourhood Plan to proceed to Referendum.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

This item has been withdrawn following consideration of the Examiner's Report on the Huntington Neighbourhood Plan and correspondence from interested parties, further consideration of the Neighbourhood Plan's approach to Green Belt issues is required and advice is being sought on this matter. Following receipt of this advice, the Huntington Neighbourhood Plan will need to be considered by the Local Plan Working Group who will make a recommendation to the Executive of how to proceed.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Anna Pawson **Deadline for Report:** 08/04/20

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Previous consultations have taken place at area designation stage (2015), pre-submission stage (2018) and submission stage (2019).

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

Consultees:

Background Documents: Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Amended decision on the sale of a building to most effectively support the re-provision of the Council's homeless accommodation.

Description: Purpose of Report: To substitute the previously approved sale of 92 Holgate Road for the sale of 27 and 28, St Marys to most effectively support the re-provision of the councils homeless accommodation.

The Executive is asked to approve the sale of 27 & 28 St Marys on the open market to the highest bidder instead of 92 Holgate Road and, if the highest bidder is not necessarily the best offer, then to delegate to the Corporate Director of Health, Housing and Adult Social Care (in consultation with the Chief Finance Officer or her delegated officers) the authority to take such steps as are necessary to accept the best offer. In order to provide more modern and appropriate resettlement accommodation at 92, Holgate Road (which is no longer needed for temporary accommodation following the opening of James House) and to obtain an improved capital receipt to the authority. This will most effectively support former homeless/rough sleepers with finding permanent accommodation.

Wards Affected: Holgate Ward; Micklegate Ward

Report Writer: Denis Southall **Deadline for Report:** 13/08/20
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Kerry Courts, Denis Southall

kerry.courts@york.gov.uk, denis.southall@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Ongoing discussion with Executive member, residents where affected, staff, ASC commissioning and providers of support for homeless individuals.

Consultees:

Background Documents: Amended decision on the sale of a building to most

effectively support the re-provision of the Council's
homeless accommodation.

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

August 2020

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Creating a new Woodland/Stray for York

Description: Purpose of report to set out proposals to acquire land which will enable the creation of a large new area of woodland in close proximity to the city to provide green amenity space for residents and plant trees that will contribute to the council's commitment to become net carbon neutral by 2030.

The Executive will be asked to agree to the acquisition of the freehold interest of agricultural land within the City Council boundary for planting as woodland and public green amenity space.

Wards Affected: All Wards

Report Writer: Tracey Carter

Deadline for Report: 17/08/20

Lead Member: Councillor Paula Widdowson

Lead Director: Corporate Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Creating a new Woodland/Stray for York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/20

31/07/20

31/07/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: CYC Recovery and Renewal Strategy update

Description: Purpose of Report: to provide an update on the plan which provides an overarching guide to the approach City of York Council.

Wards Affected: The Executive will be asked to note the report.
All Wards

Report Writer: Will Boardman **Deadline for Report:** 13/08/20

Lead Member: Councillor Keith Aspden

Lead Director: Deputy Chief Executive

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Consulted with relevant CYC Officers, Executive Members and key partners.

Consultees:

Background Documents: CYC Recovery and Renewal Strategy update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Museums Trust – Impact of Covid-19

Description: Purpose of Report: To consider an approach from York Museums Trust seeking the council provide financial support to mitigate the impact of covid-19 on the council's museums.

The Executive is asked to consider the proposals for a series of actions to respond to York Museums Trust's request.

Wards Affected: All Wards

Report Writer: Charlie Croft

Deadline for Report: 17/08/20

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: York Museums Trust – Impact of Covid-19
York Museums Trust – Impact of Covid-19

Call-In

If this item is called-in, it will be considered by the August 2020
Corporate and Scrutiny Management Committee on: August 2020

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/08/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Mental Health Housing and Support

Description: Purpose of Report: To outline a vision for the development of an improved mental health housing and support pathway in York. Including specific proposals that will address a long-standing gap in provision within the city - for the development of specialist mental health housing and support for people with multiple and complex needs.

These proposals have been developed in response to priorities identified in a number of key strategies including York's Joint Health and Wellbeing Strategy 2017-2022, the All Age Mental Health Strategy for York 2018-2023, and the York Homelessness Strategy 2018-2023. All three strategies identify the development of improved mental health housing and support options as a priority for the city.

The Executive is asked to agree to City of York Council and Vale of York NHS CCG jointly commissioning new specialist mental health housing and support provision and to agree to the sale of three council-owned sites to facilitate the this.

Wards Affected: All Wards

Report Writer: Gary Brittain

Deadline for Report: 17/08/20

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Gary Brittain, Head of Commissioning and Contracts

gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or

equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultation process:

A multi-agency Project Board has overseen the development of these proposals with senior management representatives from City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, the Vale of York NHS Clinical Commissioning Group, and York Housing Association.

Two multi-agency working groups were established to research and develop the proposals for supported housing and Housing First. These groups included representatives from City of York Council (Adults Commissioning, Housing, Mental Health Social Work), Vale of York NHS CCG, Tees, Esk & Wear Valley NHS Foundation Trust, the Voluntary & Community Sector (e.g. York Mind, Changing Lives, Community Links), York Housing Association, and York Mental Health Carers Group.

Three large stakeholder workshop events were held – one in Sep 2017, to identify challenges within the current system and seek a steer on options for moving forward; and two in Jul 2018, to update stakeholders on the work of the working groups and to get their feedback on/input to the draft proposals.

Consultees:

City of York Council managers and front-line staff (Adults Commissioning, Housing, Mental Health Recovery Service, and Mental Health Social Work); Tees, Esk & Wear Valley NHS Foundation Trust – including Service User Network; Vale of York NHS Clinical Commissioning Group; Voluntary & Community Sector; York Mental Health Carers Group.

Consultees:

Background Documents: Mental Health Housing and Support

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 28/08/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consultation on the future of the 68 Centre

Description: Purpose of Report: to set out current issues around use of the 68 Centre following relocation of its major user.

The Executive Member will be asked to commence an immediate consultation on future uses of the building and site and note a potential meanwhile use.

While we aim for all items to go onto the plan 28 days prior to the meeting it will be considered at, in this instance this was not the case due to COVID-19, an urgent requirement to support the delivery of improvements to Council houses necessitates a decision to bring forward the consultation on the future of the 68 Centre and in order to allow this meanwhile use.

Wards Affected: Heworth Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Following a consultation with Cllr Smalley, Cllr Ayre and Cllr Craghill who recommended an urgent decision session was needed to commence a consultation with immediate effect, due to the COVID impact of the building becoming vacant.

Consultees:

Background Documents: Consultation on the future of the 68 Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 01/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: The Business and Planning Act 2020 – consequences and implementation

Description: Purpose of Report: To consider provisions of the recent The Business and Planning Act 2020, which received Royal Assent on 22 July 2020 with publication by government on 25 July 2020.

The Executive Member is asked to consider the consequences and implementation of The Business and Planning Act 2020 and the implications for the city of York.

This item will now be considered on the 1 September 2020, to allow for time to consider the government's recently issued planning consultation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Becky Eades, Head of Development Services, Michael Slater, Assistant Director Planning and Public Protection

becky.eades@york.gov.uk, michael.slater@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All the relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Progress towards determining all outstanding DMMO applications

Description: Purpose of report: for the Executive Member to be informed of the progress made so far in determining all the outstanding DMMO applications in accordance with the Local Government Ombudsman's findings.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not applicable.

Process: No consultation is required other than with internal officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Winter Gritting Cycle Trial Analysis

Description: Purpose of report: To provide feedback and analysis of how the treatment and delivery of winter protection to the selected off road cycle network performed for the winter season 2019/20. The report will highlight the number of treatments carried out and the associated cost of the trial.

The Executive Member will be asked to consider if the trial is to continue into the 2020/21 season and approve the level of funding required to sustain the service.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All th relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Traffic Management Order Waiting Lists

Description: Purpose of report: To advise on the likely cost of dealing with the items on the waiting lists and seek guidance on which items to prioritise.

The Executive Members will be asked to approve the following:
Approve advertising TRO's to aid cycle movement.
Approve the removal of redundant TRO's.
Approve further investigation for potential new TRO's.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Statutory consultees, Ward members, Parish Councils and where appropriate adjacent property owners

Process: Statutory Traffic Regulation Order process

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 15/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Targeted financial support for people living in Council homes

Description: Purpose of Report: To propose the creation of a fund to allow targeted financial grants based on an assessment of individual need to people living in council homes experiencing financial hardship due to the CV19 pandemic. It would relate only to rent payments and will be paid to rent accounts. Will be run alongside existing financial and other help provided by the Council and partners.

The Executive Member is asked to approve the creation of the hardship fund and agree the criteria for administering it.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Denise Craghill

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Developed through discussion by the Recovery Group, Cllr Craghill and Cllr Ayre

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Covid Recovery Skills Strategy and communication plan

Description: Purpose of report: To provide details about the development and implementation of a city skills strategy. The report will focus on the emerging and short term actions needed to respond to the immediate economic impact of Covid-19 on employment. The report will also outline the medium and long term strategy to support future skills to support economic development. The report will describe the proposed governance structure for the city skills strategy.

The Executive Member will be asked to adopt and support the actions outlined in the Covid Recovery Strategy and communications plan. The Executive member will be asked to support and approve the governance structure for the city skills strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning,
Executive Member for Children, Young People and Education
Corporate Director of Children, Education and Communities,
Corporate Director of Economy and Place

Lead Director:

Contact Details:

Maxine Squire, Assistant Director, Education and Skills, City of York Council
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process:

A series of 12 sector roundtable meetings have taken place to understand the challenges and opportunities that Covid19 has created for key employment sectors in the city. The Higher York Board has been consulted about the development of the Covid Recovery Skills Strategy.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Quarterly Economic Update

Description: Purpose of report: To update the Executive Member on York's economic performance.

The Executive Member will be asked to note the content of the report and confirm:

- the revised arrangements with Make It York to reflect covid-19 response
- a detailed action plan for the 1 year Business Support plan agreed by Executive
- Inclusive Growth Fund allocations

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Enforcement Activity

Description: Purpose of report: There will be three individual reports which enable the Executive Members to review the formal enforcement action as well as the surveillance activity undertaken in 2019-20 by:-

- Planning
- Public Protection (Environmental Health, Trading Standards and Licensing) as well as the National Trading Standards Regional Investigation and National Trading Standards eCrime teams
- Housing Services and Community Safety

The Executive Member will be asked to approve the report in order to provide a review of the enforcement activity undertaken in 2019-20 in accordance with the council's enforcement policy, and to meet the requirement of the surveillance commissioner for Member oversight of surveillance activity.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning,
Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All the relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan 2020-21

Description: Purpose of report: to seek approval for the council's Food Service Plan for 2020-21 in compliance with the requirements of the Food Law Code of Practice.

The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Anthony Dean, Principal Environmental Protection Officer

anthony.dean@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A - The plan accords with the specific guidelines prescribed in the Food Law Code of Practice. Relevant Officers and Members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Tourism Marketing - delivering the Autumn Schedule

Description: Purpose of Report: to updates the Executive Member about the Council and Visit York progress following the Executive's approval of the Council funded tourism marketing strategy.

The Executive Member will be asked to confirm of the proposals for working with partners to develop Covid-19 safe events and experiences to encourage visitors (including residents) into the city during early evenings throughout September to December 2020.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Claire Foale, Head of Communications

claire.foale@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation has been through MIY facilitated roundtable discussions and meetings with the tourism / leisure sector.

Consultees: Attractions, the BiD, Retail Forum, Indie York and HAY

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 24/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Grants Update Report

Description: Purpose of Report: to present the success in delivering grant and business rate relief to support local businesses during the Covid-19 pandemic.

Executive Members are asked to note the value, number of awards made and success in delivering the support quickly and spending of the budgets in full.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Deputy Chief Executive

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 24/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality - Annual Status Report 2020

Description: Purpose of report: To update the Executive Member on the status of air quality in York and actions to improve it.

The Executive Member will be asked to note the contents of the report, including the continuing trend in air quality improvements in York.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Corporate Director of Economy and Place

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: The Annual Status Report has previously been approved by DEFRA.

All relevant members and officers are consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 29/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sufficiency Duty Report

Description: Purpose of Report: to set out the Local Authority Sufficiency Duty Strategy for Looked After Children and sets out how the local authority and its partners will work together to provide the best environments for children in care and care leavers over the next three years.

Wards Affected: The Executive Member is asked to approve the Local Authority Sufficiency Duty Strategy for Looked After Children.
All Wards

Report Writer: **Deadline for Report:**
Lead Member: Executive Member for Children, Young People and Education
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Simon Fisher

Implications

Level of Risk: **Reason Key:**

Making Representations:

Process:

Consultees:

Background Documents: Sufficiency Duty Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Street Works – Changing from noticing to a permitting scheme

Description: Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

Wards Affected: All Wards

Report Writer: Helene Vergereau **Deadline for Report:** 13/04/20
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Economy and Place
Contact Details: Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Street Works – Changing from noticing to a permitting scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 20-21 Finance and Performance Monitor

Description: Purpose of Report: to provide an overview of the councils overall finance and performance position at the end of Q1 20-21.

The Executive is asked to note and approve the report.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 21/09/20
Lead Member: Executive Member for Finance and Performance
Lead Director: Corporate Director of Customer and Corporate Services
Contact Details: moderngov Administrator - Please do not delete, Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 20-21 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 20-21 Capital Programme Monitor

Description: Purpose of Report: to provide overview of the councils overall capital programme position at the end of Q1 20-21.

Wards Affected: The Executive is asked to note and approve the report.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 21/09/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 20-21 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2019-20

Description: Purpose of Report: To provide an overview of last year's operation and performance against targets within homeless services within the context of the Homeless Strategy 2018-2023. Targets for the current financial year.

The Executive Member is asked to approve the report, noting the progress made, the complications of the Covid pandemic and agree to targets for the current financial year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This is an overview of last year's performance against targets regarding homelessness no formal consultation has been undertaken.

Consultees:

Partner agencies have provided stats and information

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/09/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Make it York Service Level Agreement

Description: Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Project Executive Fee Level

Description: Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Education Finance

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: NSLC Commercial proposals

Description: Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

Wards Affected: All Wards

Report Writer: Paul Forrest **Deadline for Report:** 13/04/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Paul Forrest

paul.forrest@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: NSLC Commercial proposals

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Organisational Development (OD) Plan

Description: Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

Wards Affected: All Wards

Report Writer: Trudy Forster **Deadline for Report:** 13/04/20

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Deputy Chief Executive

Contact Details: Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Series of interactive meetings and workshops held
Consultation with CMT members, Executive members, CYC staff,
CCS Scrutiny Committee and Trade Unions

Consultees:

Background Documents: Organisational Development (OD) Plan

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Garden Assistance for CYC Tenants

Description: Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation, policy development and discussion sessions.
Consultees: staff, Cllrs, people living in council homes and leaseholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Communal Areas Policy (Housing Owned Land)

Description: Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Targeted consultation, discussion of draft policy and process.
Consultees: staff, cllrs, people living in council homes and leaseholders

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: